

**To:** Mary-Sue McNeil[McNeil.MarySue@epa.gov]  
**Cc:** Keeley, Ann[Keeley.Ann@epa.gov]; Jewett, David[Jewett.David@epa.gov]; Gimlin, Janice[Gimlin.Janice@epa.gov]; Smith, Kelly[Smith.Kelly@epa.gov]; Bush, Pat[Bush.Pat@epa.gov]; Mallan, Pat[Mallan.Pat@epa.gov]; Foster, Rebecca[Foster.Rebecca@epa.gov]; Hawthorn, Steve[Hawthorn.Steve@epa.gov]  
**From:** Foley, Gary  
**Sent:** Mon 1/28/2013 5:16:22 PM  
**Subject:** Re: meeting rooms

Hi Mary-Sue,

Thanks for setting this up.

The NERL-LV Division Director will also be visiting on Tuesday

We will also need a carry our menu in the morning for our visitors to order lunch to be delivered.

We also have added a telecon discussion with Rob Pindar on the hydraulic fracturing data management system at 7:15 am CST Wednesday for Alice and me and others that are interested.

See you tomorrow.

Gary

**From:** Mary-Sue McNeil/ADA/USEPA/US  
**To:** Janice Gimlin/ADA/USEPA/US@EPA, Pat Bush/ADA/USEPA/US@EPA, Gary Foley/RTP/USEPA/US@EPA, Pat Mallan/ADA/USEPA/US@EPA, Rebecca Foster/ADA/USEPA/US@EPA, David Jewett/ADA/USEPA/US@EPA, Ann Keeley/ADA/USEPA/US@EPA, Steve Hawthorn/ADA/USEPA/US@EPA, Kelly Smith/ADA/USEPA/US@EPA  
**Date:** 01/28/2013 11:45 AM  
**Subject:** meeting rooms

All,  
For Tuesday meetings, all Branch meetings will be in the video conference room. The HF/Pavillion meetings will be in Conference rooms 1&2.

For Wednesdays meetings, the VCR is reserved. The 3rd floor conference is also reserved for the afternoon.

Rebecca has submitted work ticket for computers and projectors.

If you need anything else, please let us know as soon as possible.

thanks,  
Mary Sue

